

DA 88-1189
3 June 1988

MEMORANDUM FOR: Director of Central Intelligence

FROM: R. M. Huffstutler
Deputy Director for Administration

SUBJECT: Weekly Report for Period Ending 3 June 1988

25X1 1. The Office of Information Technology successfully moved the Agency's general-purpose computer systems from [] Computer Center to the New Headquarters Building over the Memorial Day weekend. The move included five IBM mainframes, peripheral equipment, and 425 billion bytes of on-line data storage. A total of 269 major hardware units and 64,000 data tapes were moved to the New Building Operations Center. All systems were available to employees upon their return to work on Tuesday, 31 May.

25X1 2. The Office of Logistics reports that "Celebrating the Spirit: An Olympic Commemoration" will be on display in the Headquarters Exhibit Hall during the month of June. The exhibit consists of summer Olympics memorabilia collected by [] a Directorate of Intelligence employee.

25X1 3. A memorial plaque dedicated to the air crews and ground support personnel of Air America, Civil Air Transport, Air Asia and Southern Air Transport who died while serving in Asia was unveiled at the Agency's annual Memorial Day ceremony on 31 May.

25X1 5. The Office of Training and Education (OTE) sponsored two runnings of a seminar, "A Troubled Time: The CIA 1973-1976," conducted by scholar-in-residence []. The seminar, attended by 31 Agency officers, was based on interviews with 33 people who held positions of responsibility in the Agency during the Church Committee investigations.

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25X1 6. OTE also conducted a secretarial training course, Professional Development Program II, [] during 24-27 May for [] secretaries serving overseas with the Directorates of Operations, Science and Technology, and Administration.

25X1 8. The Office of Personnel has set up a Federal Employees Retirement System (FERS) Counseling Center in the Headquarters Library to assist Agency employees in making retirement transfer decisions. Some 11 employees have switched to FERS during this semi-open season.

9. An Office of Security (OS) representative attended a meeting of the Capitol Police Board to discuss and answer questions involving recommendations made to enhance security on Capitol Hill. His recommendations were well received and will be implemented in the future.

10. An OS officer on 24 May spoke to a conference of 100 US Navy security managers on Soviet espionage in the United States.

25X1 []
R. M. Huffstutler

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